

Job title:	Director – Climate Zero Waste
Responsible to:	Senior Director
Location:	Home-based, with travel to clients' sites / office when necessary
Employment type:	Permanent
Salary:	Level 1: starting salary of £75,000 pa
Weekly hours:	35hrs (full time)
Line management:	Level 1: N/A Level 2: line management oversight for AD/PM level Level 3: line management responsibility for AD/PM level

JOB PURPOSE

Directors are responsible for the successful delivery of a major stream of business activity for Local Partnerships. Directors may work on their own but will more often form part of a team of different specialists undertaking an assignment stretching over weeks or months, or occasionally years, for a client who will typically be a central government department or one or more councils.

Directors are assigned to a team within one of our Practice Areas. Each team is headed by a Senior Director. While every assignment is different, Directors typically bring their professional expertise and project management skills to bear on complex projects and problems and ensure the Local Partnerships' quality standards are met in completing the assignment on time and budget.

Directors need to understand decision-making in the public sector, including the role of elected politicians, in addition to their professional expertise. Almost all assignments involve preparing reports containing complex written and analytical information for the client, so excellent communications skills are vital. Knowledge transfer to the client is a key part of the role.

Directors may be based anywhere in the UK. They will need to travel to team meetings and clients' offices across England and Wales.

PRINCIPAL ACTIVITIES

A Director's general responsibilities include:

- Leading delivery of workstreams and projects using professional expertise and maintaining strong and effective relationships with clients, either as part of a team, or independently
- Preparation of outputs and outcomes in line with the project briefs, using tools to report complex written, financial and analytical information to the client.
- Pursues business development opportunities and actively contributes to proposal development and costing.
- Ensuring projects, outputs and outcomes meet Local Partnerships' quality standards, and customer expectations
- Supporting Senior Directors to ensure each project is delivered efficiently, effectively, on time and within budget.
- Establishing a reputation with clients and colleagues as a source of expertise within a Business Unit
- Working with the relevant Senior Strategy Directors, help undertake new business development
- Contributing to the wider corporate success of Local Partnerships

- Managing assigned associates working on the same projects
- Director Level 3: Coaching / mentoring and day-to-day line management of Assistant Directors / Project Managers' activities

PERSON SPECIFICATION

- Educated to a degree-level standard or equivalent experience, with professional qualifications appropriate to the role
- Extensive experience advising procuring authorities (at senior and contract management level) of contractual, commercial and operational issues
- Detailed knowledge of government (local and central) procurement methods and contracts, strategic and commercial management, outsourcing, governance issues and change management
- Substantial experience of working on high profile complex projects with a track record of effective delivery
- Excellent stakeholder engagement and management skills including the ability to deliver solutions that meet collective needs and communicate in a variety of different ways
- Able to specify, create and manage effective teams within organisational structures to deliver projects and commissions
- Personal values and integrity compatible with operating with public sector clients, including a commitment to valuing diversity and challenging discrimination
- Highly organised; works well individually and within a team
- Prioritises well and can manage a pressurised environment whilst working to tight deadlines

From a specific resource efficiency and waste (REW) services perspective, we are looking for:

- A member of a recognised professional body, such as CIWM
- Experience and expertise in the delivery of resource efficiency and waste programmes and projects, including detailed understanding of the waste treatment and collection sectors, provider positions (in-house or outsourced)
- A detailed understanding of relevant sector specific legislation and guidance and its implementation
- Experience of working on the procurement and/or operation of large waste treatment infrastructure projects or services contracts for local government clients
- Experience working with and advising local or central government stakeholders in the implementation of resource and waste strategy or policy
- Knowledge of waste treatment infrastructure in particular energy from waste, material recovery and anaerobic digestion
- Ability to understand and interpret bespoke waste and resource models